



Bike competition – participation rules:

Anyone working in the European Commission (EC), European Parliament (EP), Council of the EU (Council), Committee of Regions (CoR), European Economic & Social Committee (EESC), European External Action Service (EEAS), European Data Protection Supervisor (EDPS) or Court of Auditors (CoA), Court of Justice, European Schools, can take part in this competition, whatever their place of employment. This also includes Executive and Regulatory Agencies.

For the European Schools, the rules of participation are defined by the Secretariat of the European Schools.

In order to participate in the challenge, you should access the [Velomai application](#) (via EU login identification) and register your participation data (cycle rides, km) for each of the corresponding days of the challenge seven days a week. The Velomai application can also be accessed via mobile access.

For the Velomai 2020 competition, the main criterion remains the total number of cycle rides. Each line in the Velomai application corresponds to the totals for a specific day.

You can include in your daily stats all cycle rides that respect the following conditions:

Each cycle ride must be longer than 3 minutes;

The break between 2 rides must be 15 minutes minimum; if the break is less than 15 minutes, it continues to be one same ride;

Non-work related (or non-school related) rides are eligible, including those carried out during the weekends or during holidays or leaves;

To find out the number of kilometres cycled, you could use Google maps, your mobile phone counters or some other source of information.

E-bikes and electric and non-electric scooters (without engine, i.e. the so-called "trotinnette") are allowed and count as regular bikes.

The WINNER in each category will be the participant with the highest number of cycle rides during the period of the competition (1st to 31st October 2020). The second criterion is the total number of kilometres cycled, but this will be taken into account only if the number of cycle rides is the same. We will, however, also be awarding with a diploma the top staff member that cycled the highest overall number of kilometres. The goal of the challenge is to encourage everyone to cycle to work (or to schools) rather than making Olympic cyclists of our staff - hence the emphasis on the number of cycle rides.

The competition starts on **Thursday 01.10.2020** and ends on **Friday 31.10.2020**. You can encode your total stats for each specific day at any time during the campaign. Data encoded in advance (e.g. if you know you will cycle to work

every day) will be added to your overall score only once the day for which you encoded has arrived. While the last day for encoding data is **Tuesday 03.11.2020 at 17h00 (Brussels time)**, we encourage you to encode your data daily, to boost competitiveness between the institutions and encourage staff to join – widgets on MyIntraComm will be displaying live data as entered into the Velomai application.

The winners of each category will be announced at the end of the competition. For the Institution and DG/Directorate/Unit level, the ranking will take into account the ratio between the number of cycle rides and the number of staff (pro rata). This is to give all Institutions and DGs, Directorates/units an equal chance of winning, whether big or small.

The different categories may differ from one Institution to another (and from one DG to another) and from one place of employment to another. On the Inter-Institutional level and Commission level (in Brussels) the categories will be:

EU-level awards:

1. Top Institution – total number of cycle rides – trophy + diploma (EU level)
2. Top winner (man or woman, whoever wins) – total number of cycle rides – trophy for the first+ diploma
3. Top winner from the European Schools – trophy + diploma (EU level)

EC-level awards:

1. Top DG in the Commission – total number of cycle rides – trophy + diploma (EC level) + diploma for participants of the winning DG.

The Awards ceremony date will vary according to the Institution/place of employment/DG. The interinstitutional awards ceremony in Brussels (Brussels-based staff) will take place on **05.11.2020 at 12:30** online.

Personal Challenges

To make Velomai more fun, there is the possibility to challenge a colleague (1:1) on a specific day. The challenge always consists of riding more kilometres than your opponent in the given day of the challenge. The result (winning/losing) does not count towards the overall score, but the number of rides and kilometres made during a challenge do count for both of the participants of the challenge. The challenge lifespan is always one day, the day of the challenge, but you will have the possibility to encode your data up to 24h following the end of a challenge. If you forget to encode it – you lose the challenge!

Happy cycling!

The organising committee